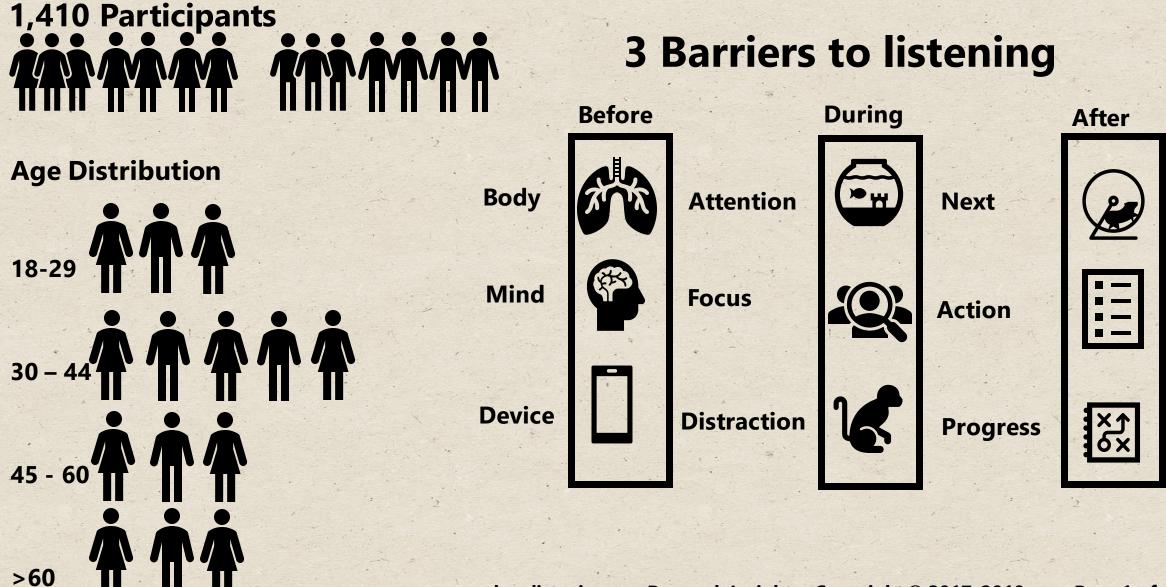
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#### **The Four Villains of Listening**



**Key Themes** 

They hear and see

You notice yourself

Tips

It's all about them They make you feel unimportant Listen intently for drama and conflict

"It's frustrating when you tell someone something about yourself and they respond with something about themselves. They are focused on self not me."

Listening for emotion Caring about the relationships in their story Showing more empathy for the speaker

Ask them to tell you more



#### Interrupting

Jump in Talk over Don't allow pause

"Interrupting when I am speaking. Eager to finish the sentence but does so incorrectly"

They need to speak faster Eager to get to the punch line Struggle with pauses and silence

Count to 3 before you speak



Lost

Distracted Not paying attention Asks you to repeat

"You can see they are focused on another task in their mind."

"They are more than likely distracted by their phone or other device"

Arriving present for the discussion Staying focused Distracted by what they are saying

Remove electronic devices



#### Shrewd

Solving your problems Pretending to listen Assume they know

"When they pretend to be listeninghey try to pretend as if they are hearing you with affirmative actions such as nodding or saying "mhm", when really you can see they are focused on solving"

Anticipating what they are going to say next Getting out of my own head Solving their problem

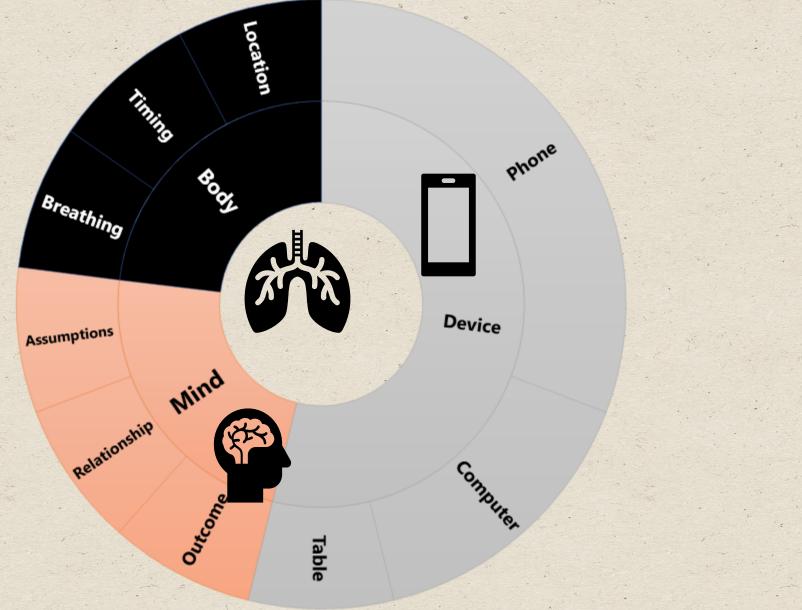
Notice what they say AND notice how they say it

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#### **Three Barriers to Listening** After **Before** During Next Body Attention Mind Focus Action Device Progress Distraction

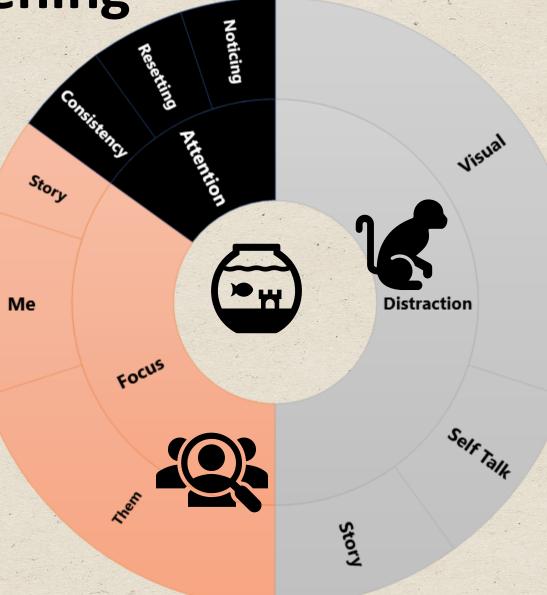
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## **Before listening commences**



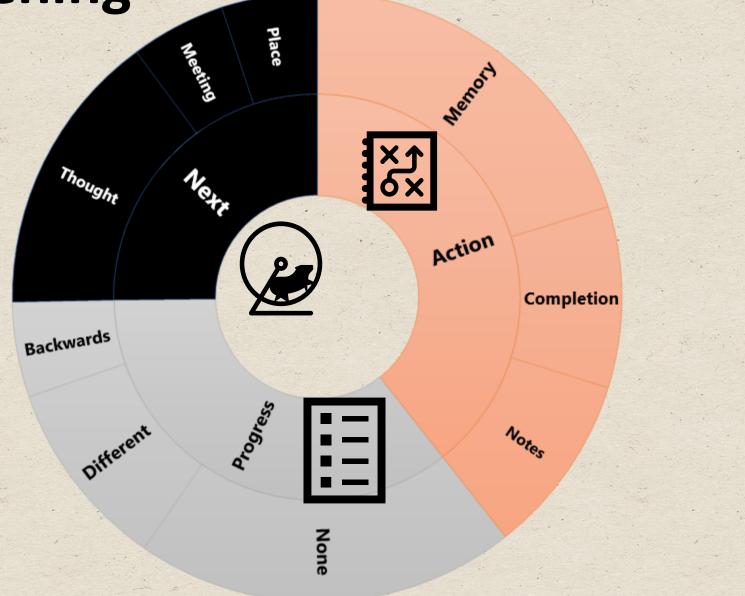
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# **During listening**



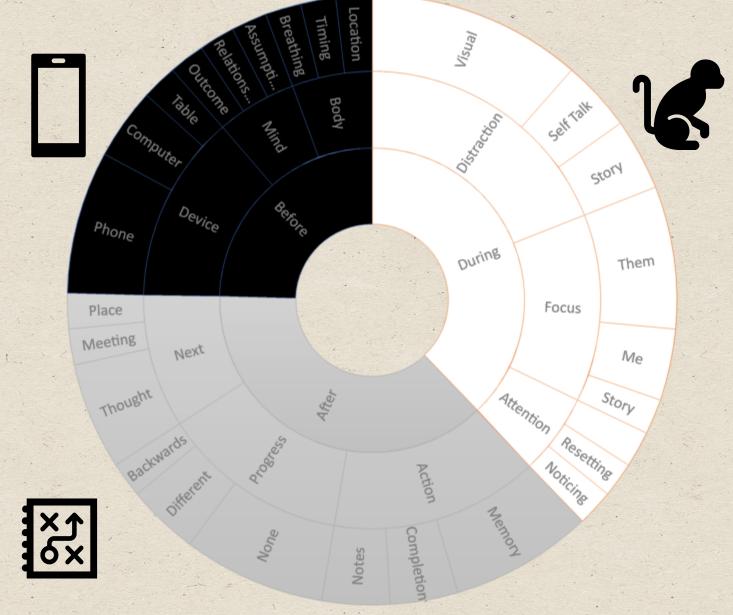
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## **After listening**



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#### **Three Barriers to Listening**



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## Some tips

**Tip #1 – Listening starts before you are in front of the speaker.** Remove distractions like phones (switch into flight mode) for the duration of the discussion.

**Tip #2 – Timing matters.** The right discussion at the wrong time is worse than not having the conversation. Ask yourself (and possibly the speaker), *"Is now the right time for this discussion?"* 

**Tip #3 – Location.** Where you have the discussion and where you sit during the discussion helps with listening. A quiet room, a coffee shop, a walk in the park or any where else rather than your regular location will change the dynamics of the discussion. No location is right or wrong – consider what's appropriate and productive. Consider sitting on the same side of the table rather than the opposite side.

**Tip #4 – Eye contact, don't stare** Making eye contact will help you with focus and reduce your visual distractions. A side benefit of eye contact, your ears and theirs are at a similar level. This will improve your hearing and theirs. Maintain your eye contact on their face, move from their eyes to their cheeks and mouth, then back to their eyes.

**Tip #5 – Pause, notice your breathing and theirs.** If you interrupt, breathe through the count of one, two and three when they pause. This will help you with focus and let them finish their sentence.

# An invitation to explore a different perspective

During the 20<sup>th</sup> century, the world learned how to speak more effectively. In the 21<sup>st</sup> century, listening is the skill that will separate conflict, confusion and chaos from the rest.

#### What do you have to lose?

- 1. Listen to the Apple Award Winning Deep Listening Podcast Learn from personal and professional listening experts who provide practical listening tips .
- 2. <u>Read the Deep Listening Book</u> A practical guide to improving your listening skills.
- 3. <u>Play with the Deep Listening Playing Cards</u> A hands on way to improve your listening skills overs 50 weeks with one card per week.
- 4. Join the <u>Deep Listening Facebook Community</u> Learn from others about how they are moving from unconscious and erratic listening to deep and powerful listeners.

#### Acknowledgement

A big shout out and thank you to the people who chose to participate in the study.

Your feedback has been heard and we are listening and acting on what you told us.

We have adjusted the design of our podcast, playing cards, training exercises, our keynote speaking, three upcoming online courses, the next books in the Deep Listening series and our newsletters.

Informed by the research feedback, we have taken more time to expand Level 1 and Level 2 content and help you to notice which Listening Villain you are faster.

**A huge thank you to Heidi Martin and team at Audience Instinct**. They crushed the numbers and help us listen to your meaning. Heidi was a great role model for Level 4 (Listening for the Unsaid) and Level 5 (Listening for Meaning) throughout this project.

Heidi listened deeply to what was asked for whilst noticing what we didn't say during the briefing process. Heidi's mind is like a metal detector, noticing patterns and separating the random patterns from insights that matter.